

2024- 2025 Record of Emergency Drills Merritt Academy

Fire Drills (5 total – 3 before Dec. 1 with reasonable interval between each drill)

Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
1 9/13/2024	9:00 am	5 ½ minutes	Planned	
2 10/16/2024	1:30 pm	5 ½ minutes	Planned	
3 11/15/2024	9:00 am	5 minutes	Planned	
4			Planned	
5			Planned	

Tornado Drills (2 total – 1 must be in March)

Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
1 2/13/2025 (rescheduled from 2/6/25 due to school being cancelled)	1:30 pm	5 ½ minutes	Standard	
2			Standard	

Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

Date	Time of Drill	Time to Shelter	Standard, Transition, or Other	Conducted with (Name, Title, Organization)	Conducted with (Name, Title, Organization)	Director or Designee Signature
1 9/24/2024	2:15 pm	5 minutes	standard	Officer Hoffman, Macomb Sherriff	Chief Stier, New Haven Fire Department	
2 11/21/2024	10:30 AM	6 minutes	standard	Officer Hoffman, Macomb Sherriff	Chief Stier, New Haven Fire Department	
3 1/14/2025	12:00 PM	8 ½ minutes	Transition	Officer Hoffman, Macomb Sherriff	Chief Stier, New Haven Fire Department	